

HOW TO BECOME A PARTICIPANT OF AN IMPLEMENTING AGREEMENT¹

Can my organisation participate?

Participate as a Contracting Party

Contracting Parties are participants that are:

- Governments of both OECD member countries or partner countries²;
- The European Union;
- Inter-governmental organisations.

This includes any national agency, public organisation, private corporation or other entity designated by the government of the country wishing to become a CP.

Participate as a Sponsor

Sponsors are participants that are:

- Entities of an OECD member country or partner country that are not designated by its government to participate in the Implementing Agreement;
- Non-governmental international entities.

Sponsors are not eligible to be elected as Chair or Vice-Chair.

A government-owned or controlled entity can become a Sponsor, provided the government does not object to the entity participating as a Sponsor rather than a Contracting Party.

What is the process to follow?

Contact the Chair

1. My organisation contacts the Chair of the Implementing Agreement to discuss potential benefits of working together.
2. If there is mutual interest, then terms and conditions of participation are discussed.
3. If there is agreement, then the formal process may begin (ExCo vote, letters of invitation and acceptance).

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Unanimous Vote and Letter of Invitation

1. The Executive Committee (ExCo) votes unanimously to invite my organisation to become a participant as a CP, specifying mutually agreed terms and conditions.
2. The ExCo Chair or his/her representative sends a formal letter of invitation to my organisation, specifying the terms and conditions of participation.

1. The Executive Committee (ExCo) votes unanimously to invite my organisation to become a participant as a Sponsor, specifying mutually agreed terms and conditions.
2. The ExCo Chair or his/her representative sends a formal letter of invitation to my organisation, specifying the terms and conditions of participation.

Formal Letter of Acceptance

1. If my organisation is a government ministry, office or department that intends to participate directly in the IA, a letter of acceptance is sent to the IEA Executive Director, naming the individual(s) who will sign the Agreement on its behalf.
2. If my organisation is a government entity that intends to designate another entity to participate on its behalf, my organisation sends a letter of designation to the IEA Executive Director and names the individual(s) who will sign the Agreement on its behalf. The designated entity also sends a letter of acceptance to the IEA Executive Director.

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2. If my organisation intends to designate a separate entity to participate on its behalf, it sends a letter of designation to the IEA Executive Director and names the individual(s) who will sign the Agreement on its behalf. The designated entity also sends a letter of acceptance to the IEA Executive Director.

Formal Approval by the Committee on Energy Research and Technology (CERT)

If my organisation represents a partner country or intergovernmental organisation that has never participated in any other Implementing Agreement, then the IEA Committee on Energy Research and Technology (CERT) must review and approve my organisation's participation.

If my organisation has never participated in any other Implementing Agreement as a Sponsor then the CERT must review and approve my organisation's participation.

When does participation actually begin?

The IEA Secretariat in Paris sends a signature page to the individual named in the letter of acceptance.

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Formal participation begins on the date of signature of the Agreement text.

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1. The information in this table draws on the IEA Framework for International Energy Technology Collaboration.

2. OECD refers to the Organisation for Economic Co-operation and Development. A partner country is defined as a sovereign nation that is recognised as such by the United Nations. Economies that have been declared as protectorates of another state are not sovereign nations and therefore cannot participate in IAs.